



INTERNAL QUALITY ASSURANCE CELL

**AMAR SHAHEED BABA AJIT SINGH JUJHAR SINGH MEMORIAL COLLEGE BELA
RUPNAGAR PUNJAB-140111 Est. 1975**

Govt. Aided under 2(f) ad 12(B) of UGC, Permanently Affiliated to Punjabi university, Patiala

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Ref. No.: IQAC/BELA/21/06/67

Dated: 03/06/2021

MINUTES OF 67th MEETING OF IQAC

67th meeting of IQAC was held on 03/06/2021 in the Room No. 6 at 3.30.p.m. onwards

FOLLOWING MEMBERS ATTENDED THE MEETING

S. No.	Name	Designation	Composition as per NAAC Norms	Signature of members who attended meeting
1.	S. Sangat Singh Longia	President, M.C.	Management Representative	<i>S. Sangat Singh</i>
2.	S. Sukhwinder Singh Whisky	Manager, M.C.	Employer	<i>S. Sukhwinder Singh</i>
3.	Dr. Satwant Kaur Shahi	Head of the Institution	Chairperson	<i>Dr. Satwant Kaur Shahi</i>
4.	Dr. Mamta Arora	Director/ Coordinator, IQAC	Coordinator	<i>Dr. Mamta Arora</i>
5.	Dr. Shailesh Sharma	Director & principal, COP, Bela	Stakeholder	<i>Dr. Shailesh Sharma</i>
6.	S. Ombir Singh	Director, SGGGS Sen. Sec. School, Chamkaur Sahib	Alumni Representative	<i>S. Ombir Singh</i>
7.	S. Narinder Singh	Member, Block Samiti	Local Representative	<i>S. Narinder Singh</i>
8.	S. Amrik Singh	CEO, Nango Pharma Pvt. Ltd.	Industrialist	<i>S. Amrik Singh</i>
9.	Mr. Rakesh Joshi	HOD, Computer science	In charge of Criterion – I: Curricular Aspects (Teacher Member)	<i>Mr. Rakesh Joshi</i>
10.	Dr. Harpreet Kaur	HOD, Punjabi	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	<i>Dr. Harpreet Kaur</i>
11.	Dr. Avni Vij	A.P. Biotechnology	In charge of Criterion – II: Teaching, Learning	ABSENT

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			and Evaluation (Teacher Member)	
12.	Ms. Ramanjeet Kaur	HOD, Chemistry	In charge of Criterion – III: Research, Innovations and Extension (Teacher Member)	<i>Ramanjeet Kaur</i>
13.	Dr. Baljit Singh	HOD, Physics	In charge of Criterion – IV: Infrastructure and Learning Resource (Teacher Member)	ABSENT
14.	Ms. Sunita Rani	HOD, Humanities	Criterion – V: Student Support and Progression (Teacher Member)	<i>Sunita Rani</i>
15.	Mrs. Ishu Bala	HOD, Commerce	Criterion – V: Student Support and Progression (Teacher Member)	<i>Ishu Bala</i>
16.	Mr. Gurlal Singh	HOD, Management Studies	Criterion – VI: Governance, Leadership and Management (Teacher Member)	<i>G. M.</i>
17.	Mrs. Manpreet Kaur	Assistant Professor	In charge of Criterion – VII: Institutional Values and Best Practices (Teacher Member)	<i>Manpreet Kaur</i>
18.	Mrs. Jasvir Kaur	Superintendent	Senior Administrative Officer	<i>Jasvir Kaur</i>
19.	Mr. Khalil Mohammed	Sr. Clerk	Senior Administrative Officer	<i>Khalil Mohammed</i>
20.	Ms. Navneet Kaur	Student	Student Representative	<i>Navneet Kaur</i>
21.	Dr. Sandeep Kaur	Assistant Professor, English	Criterion – II: Teaching, Learning and Evaluation (Special Invitee)	<i>Sandeep Kaur</i>
22.	Ms. Seema Thakur	Librarian	Criterion – IV: Infrastructure and Learning Resource (Special Invitee)	<i>Seema Thakur</i>

AGENDA

AGENDA 67.1: Confirmation of previous minutes of meeting

RESOLUTION: Minutes of previous meeting were confirmed

AGENDA 67.2: Prospectus 2021-2022

RESOLUTION: The layout and information to be provided in the prospectus.

AGENDA 67.3: Food Processing Manuals

RESOLUTION: Various discussions were done by the food processing teachers.

AGENDA 67.4: Computer Course

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RESOLUTION: One-month long computer course were designed for the students.
AGENDA 67.5: Webinar on "AtamNirbhar Bharat"
RESOLUTION: Webinar to be conducted on the topic "AtamNirbhar Bharat"
AGENDA 67.6: Independence Day
RESOLUTION: The activities and their timing were discussed.
AGENDA 67.7: Van Mahotsav Celebration
RESOLUTION: It was suggested by the IQAC member to spread awareness about the importance of forests in one's life.
AGENDA 67.8: Vaccination Camp
RESOLUTION: COVID-19 Vaccination Camp was planned to be conducted for the students above 18 and the nearby persons.

BELA COLLEGE